

SAFETY TRAINING CY - 2012



COUNTY COMMISSIONERS OF
CHARLES COUNTY MARYLAND
SAFETY OFFICE
POST OFFICE, BOX 2150
LA PLATA, MD 20646

SAFETY TRAINING REGISTRATION FORM

Send to: Joane Gulvas, Safety Office

To register for a safety training class, please complete this form. Please copy completed form and submit one copy per employee to the Safety Office. This form will not be accepted unless it is signed by the Supervisor, Division Chief, or Department Head.

It may not be possible to accommodate all requests for a particular class on a specific date as some may fill quickly. Some classes may be changed, rescheduled, or canceled if enrollment is low. Additional sessions will be added as required; employees may be scheduled for another session or placed on a wait list. Employees and supervisors will be notified of changes as soon as possible.

Cancellation of registration for any class must be received three days prior to the scheduled program date. If cancellation is not received three days prior, a per-participant cost will be charged to the Department if the seat cannot be filled. (Emergency situations are the exception.)

An employee requiring accommodation under ADA may contact the Safety Officer at 645-0687.

CHARLES COUNTY SAFETY TRAINING REGISTRATION FORM

Please print the following information.

DATE: _____ Participant's Name: _____

Job Title: _____ Work Phone: _____

Department: _____ Division: _____



Supervisor's Signature _____

Division Head's Signature: _____


Department Head's Signature (if required): _____

| COURSE TITLE | DATE & TIME |
|--------------|-------------|
| | |
| | |
| | |
| | |
| | |
| | |

January 2012

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|--|--|---|--------|
| 2  | 3 | 4 Back/Hazard Communication 0800-1200 Safety Office | 5 | 6 |
| 9 | 10 | 11 Reasonable Suspicion 0800-1000 Safety Office | 12 | 13 |
| 16  | 17 CPR 0800-1200 HR Training Room | 18 | 19 Defensive Driving 0800-1100 County Gov't Conf. Room | 20 |
| 23 | 24 | 25 BloodBorne Pathogens 1300-1500 Safety Office | 26 | 27 |
| 30 | 31 | | | |


February 2012

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--|--|--|--|--------|
| | | 1 Back/Hazard Communication 0800-1200 Safety Office | 2 | 3 |
| 6 | 7 | 8 Ladder Safety/Fall Protection 0800-1000 Safety Office | 9 | 10 |
| 13 | 14 CPR 0800-1200 HR Training Room | 15 | 16 DDC 0800-1100 County Gov't Conference Rm | 17 |
| 20 | 21 | 22 Electrical Safety 0800-1000 Safety Office | 23 | 24 |
| 27  | 28 | 29 | | |

March 2012

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--------|--------------------------------------|---|---|--------|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| | | Back/Hazard Communication 0800-1200 Safety Office | | |
| 12 | 13 | 14 | 15 | 16 |
| | | Violence in the Workplace 0800-1100 Safety Office | DDC 0800-1100 County Gov't Conference Rm. | |
| 19 | 20 | 21 | 22 | 23 |
| | CPR 0800-1200 HR Training Room | | | |
| 26 | 27 | 28 | 29 | 30 |
| | | BloodBorne Pathogens 1300-1500 Safety Office | | |

April 2012

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--------|--------------------------------------|---|---|---|
| 2 | 3 | 4 | 5 | 6 |
| | | Back/Hazard Communication 0800-1200 Safety Office | |  |
| 9 | 10 | 11 | 12 | 13 |
| | | Ladder Safety/Fall Protection 0800-1000 Safety Office | | |
| 16 | 17 | 18 | 19 | 20 |
| | CPR 0800-1200 HR Training Room | | Defensive Driving 0800-1100 County Gov't Conf. Room | |
| 23 | 24 | 25 | 26 | 27 |
| | | Electrical Safety 0800-1000 Safety Office | | |
| 30 | | | | |


May 2012

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---------------------|--------------------------------------|---|--|--------|
| | 1 | 2 | 3 | 4 |
| | | Back/Hazard Communication 0800-1200 Safety Office | | |
| 7 | 8 | 9 | 10 | 11 |
| | | Reasonable Suspicion 0800-1000 Safety Office | | |
| 14 | 15 | 16 | 17 | 18 |
| | CPR 0800-1200 HR Training Room | | DDC 0800-1100 County Gov't Conference Rm | |
| 21 | 22 | 23 | 24 | 25 |
| | | BloodBorne Pathogens 1300-1500 Safety Office | | |
| 28 | 29 | 30 | 31 | |
| MEMORIAL DAY | | | | |

June 2012

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--------|--------------------------------------|---|--|--------|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| | | Back/Hazard Communication 0800-1200 Safety Office | | |
| 11 | 12 | 13 | 14 | 15 |
| | | Ladder Safety/Fall Protection 0800-1000 Safety Office | | |
| 18 | 19 | 20 | 21 | 22 |
| | CPR 0800-1200 HR Training Room | | DDC 0800-1100 County Gov't Conference Rm | |
| 25 | 26 | 27 | 28 | 29 |
| | | Electrical Safety 0800-1000 Safety Office | | |


July 2012

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--------|--------------------------------------|--|---|--------|
| 2 | 3 | 4 | 5 | 6 |
| | |  | | |
| 9 | 10 | 11 | 12 | 13 |
| | | Violence in the Workplace 0800-1100 Safety Office | | |
| 16 | 17 | 18 | 19 | 20 |
| | CPR 0800-1200 HR Training Room | | Defensive Driving 0800-1100 County Gov't Conf. Room | |
| 23 | 24 | 25 | 26 | 27 |
| | | BloodBorne Pathogens 1300-1500 Safety Office | | |
| 30 | 31 | | | |


August 2012

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--------|--|--|--|--------|
| | | 1 Back/Hazard Communication 0800-1200 Safety Office | 2 | 3 |
| 6 | 7 | 8 Ladder Safety/Fall Protection 0800-1000 Safety Office | 9 | 10 |
| 13 | 14 CPR 0800-1200 HR Training Room | 15 | 16 DDC 0800-1100 County Gov't Conference Rm | 17 |
| 20 | 21 | 22 Electrical Safety 0800-1000 Safety Office | 23 | 24 |
| 27 | 28 | 29 | 30 | 31 |





September 2012

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|--|--|---|--------|
| 3  | 4 | 5 Back/Hazard Communication 0800-1200 Safety Office | 6 | 7 |
| 10 | 11 | 12 Reasonable Suspicion 0800-1000 Safety Office | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 CPR 0800-1200 HR Training Room | 26 BloodBorne Pathogens 0800-1000 Safety Office | 27 Defensive Driving 0800-1100 County Gov't Conf. Room | 28 |

October 2012

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|--------------------------------------|--|---|--------|
| 1 | 2 | 3 | 4 | 5 |
| | | Back/Hazard Communication 0800-1200 Safety Office | | |
| 8 | 9 | 10 | 11 | 12 |
|  | | Ladders/Safety/Fall Protection 0800-1000 Safety Office | | |
| 15 | 16 | 17 | 18 | 19 |
| | CPR 0800-1200 HR Training Room | | Defensive Driving 0800-1100 County Gov't Conf. Room | |
| 22 | 23 | 24 | 25 | 26 |
| | | Electrical Safety 0800-1000 Safety Office | | |
| 29 | 30 | 31 | | |

November 2012

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|--|---|---|---|
| | | | 1 | 2 |
| 5 | 6 | 07 | 8 | 9 |
| |  | Back/Hazard Communication 0800-1000 Safety Office | | |
| 12 | 13 | 14 | 15 | 16 |
|  | | Violence in the Workplace 0800-1100 Safety Office | Defensive Driving 0800-1100 County Gov't Conf. Room | |
| 19 | 20 | 21 | 22 | 23 |
| | CPR 0800-1200 HR Training Room | |  |  |
| 26 | 27 | 28 | 29 | 30 |
| | | BloodBorne Pathogens 1300-1500 Safety Office | | |

December 2012

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--------|---|---|--|--------|
| 3 | 4 | 5 | 6 | 7 |
| | | Back/Hazard Communication 0800-1200 Safety Office | | |
| 10 | 11 | 12 | 13 | 14 |
| | | Ladder Safety/Fall Protection 0800-1000 Safety Office | | |
| 17 | 18 | 19 | 20 | 21 |
| | CPR 0800-1200 HR Training Room | | DDC 0800-1100 County Gov't Conference Rm | |
| 24 | 25 | 26 | 27 | 28 |
| |  | | | |
| 31 | 27 | 28 | 29 | 30 |